

## KENT COUNTY COUNCIL

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### **SUPPORTING PEOPLE IN KENT COMMISSIONING BODY**

MINUTES of a meeting of the Supporting People In Kent Commissioning Body held in the Darent Room, Sessions House, County Hall, Maidstone on Wednesday, 2 April 2014.

PRESENT: Mr P M Hill, OBE (Chairman), Cllr Ms J Anderson (Vice-Chairman), Cllr K Belcourt, Cllr Mrs C Clark, Mr H Cohn, Mr A Hammond, Ms L Hemsley, Mr K Hetherington, Cllr Mrs A Hicks, Cllr J Howes, Ms S Kaur, Mr G Peskett, Mr C P Smith (Substitute), Mr P Whitfield and Cllr J Wright

IN ATTENDANCE: Ms M Anthony (Commissioning and Development Manager), Mr G Cargill (Commissioning Officer), Mrs D Wright (Head of Commissioned Services), Mr K Tilson (Finance Business Partner - Customer & Communities) and Mrs A Hunter (Principal Democratic Services Officer)

### **UNRESTRICTED ITEMS**

#### **37. Apologies**

*(Item 1)*

Apologies were received from Mr W Adetoro (Gravesham Borough Council), Cllr S Chandler (Dover District Council), Cllr J Cunningham (Tunbridge Wells Borough Council), Mr P Dosad, (Dartford Borough Council), Mr C George (Thanet District Council), Mr G Gibbens (Kent County Council), Cllr S Howes (Gravesham Borough Council) Ms T Kerly (Ashford Borough Council) and Mr J Littlemore (Maidstone Borough Council)

#### **38. Declarations of Interest**

*(Item 2)*

There were no declarations of interest.

#### **39. Minutes of the last meeting of the Commissioning Body held on 28 January 2014**

*(Item 3)*

Agreed that the minutes of the meeting held on 28 January 2014 be approved as a correct record and signed by the Chairman.

#### **40. Minutes of the last meeting of the Core Strategy Group held on 27 February 2014**

*(Item 4)*

Agreed:

- (a) That the minutes of the Core Strategy Group meeting held on 27 February 2014 be noted.

- (b) That quantitative data providing information about current and projected need for each cohort and used to inform the commissioning process be circulated to all members of the SPCB with the minutes of the meeting.

**41. Re-Commissioning**  
(Item 5)

- (1) M Anthony (Commissioning and Development Manager) introduced three reports which set out the intentions for commissioning:
- an integrated domestic abuse service in Kent
  - services for homelessness
  - services for young people.
- (2) M Anthony said that the overall aim of re-commissioning was to provide a seamless service with a focus on outcomes and to consider opportunities to integrate with services being commissioned by public health and others
- (3) In response to questions it was reported that:
- Where a prime provider of services was appointed it was expected they would work with local charities and small organisations. Advice and training would be provided for small organisations about working in consortia.
  - Young people were defined as those between the ages of 16 and 24
  - Consultation with stakeholders would take place as part of the commissioning process
  - The next stage in the process would involve using the information from consultation events and other sources to develop detailed project plans.
- (4) The difficulty providing suitable accommodation for refugees was raised as was the need to work in collaboration with district and borough councils and other partners.
- (5) Agreed that the reports be noted.

**42. 2013-14 Forecast and 2014-15 Budget**  
(Item 6)

- (1) D Wright (Head of Commissioned Services) introduced the report which provided a forecast of the outturn for the 2013-14 financial year and confirmation of the 2014-15 budget.
- (2) She said that the Core Strategy Group had considered the reserve at its meeting in February 2014 and planned to consider ideas for one-off or pilot projects at its next meeting. Any suggestions for using the reserve would be referred to the SPCB.
- (3) Resolved:
- (a) That the following be noted:
- (i) The projected outturn of £23,471.2 against the cash limit of £24,856.5K

- (ii) An underspend of £1,385.3k
  - (iii) The planned reduction in the 2014-15 budget of £2,400k.
- (b) That a paper be received on 7 October 2014 outlining the recommendations of the Core Strategy Group for the future use of the Supporting People reserve.

**43. Performance Management**  
(Item 7)

- (1) M Anthony (Commissioning and Development Manager) introduced the report which highlighted aspects for performance management within the Supporting People services. Overall targets for the key performance indicators had been exceeded in Quarter 3 2013/14. Housing related support services had been delivered to 9,849 vulnerable people within sheltered, supported and floating support services which was an increase compared with Quarter 2. The report also highlighted some of the good practice that had enabled the achievement of the performance indicators.
- (2) It was reported that the Core Strategy Group had suggested that information about the client groups be included in Appendix 1 (Contractual Information) and this would be provided in future reports.
- (3) Agreed that the report be noted.

**44. Agenda Items for Future Meetings**  
(Item 8)

Agreed that a presentation on the changes to the Probation Service be received at the next meeting of the SPCB on 22 July 2014.

**45. Date of Next meeting - Tuesday 22 July 2014**  
(Item 9)